



Republic of the Philippines
Department of Education
Region I

SCHOOLS DIVISION OFFICE OF SAN CARLOS CITY PANGASINAN

REQUEST FOR QUOTATION

Reference No: 20260803-001; RFQ# 082

Date: August 3, 2026
Fund Code: RO1-25-0083
MOP: SMALL VALUE PROCUREMENT
Contact No.: 09228972109
Contact Person: DR. URBANO M. BENITEZ

Company/Business Name and Address

The Schools Division Office of San Carlos City, through the Bids and Awards Committee, now invites all qualified suppliers/bidders to quote the price **inclusive of VAT** on the items listed below. Submit your Quotation not later than **AUGUST 11, 2026 @ 10:00 A.M** together with the following requirements, to wit:

1. Mayor's/Business Permit,
2. PhilGEPS Registration Number Certificate,
3. Certificate of Registration (BIR Form 2303),
4. Notarized Sworn Statement (revised) for ABC more than Php200,000.00.

Note:

1. The prospective bidder/supplier should have a **BIR registered Delivery Receipt/Service Invoice**.
2. The face of the envelope must contain the name of the Supplier/Bidder and the Name of the Project – similar to the manner of submission of bids in a Public Bidding.
3. The quotation and the documentary requirements stated above must be duly received by the RECORDS OFFICE **through manual submission (onsite) or through their e-mail address at records.sccp@deped.gov.ph** at Schools Division Office of San Carlos City, Pangasinan, to be forwarded by personnel of Records Unit to the BAC Secretariat.
4. The submitted quotation shall be opened and read in the presence of the BAC Members and the undersigned or any representative in lieu of him/her.
5. The Winning Bidder should inform the Schools Division Superintendent of the delivery of goods in writing, three (3) days before the projected delivery through the Records Office through manual submission or through their official e-mail address as indicated above.

DR. URBANO M. BENITEZ
BUYER/END-USER

GENERAL NAME OF THE ITEMS: OFFICE EQUIPMENT AND MATERIALS

Unit	Article	Quantity	Estimated Approved Unit Cost	Estimated Approved Total Cost	Quotation of Supplier		EVALUATION (Leave this space blank. For BAC/Evaluators only)
					Price per unit	Total Quotation	
UNIT	Mirrorless Camera	1	50000.00	50,000.00			
UNIT	Camera Lens Focal Length: 16-50mm	1	50000.00	50,000.00			
UNIT	Laptop	3	50000.00	150,000.00			
UNIT	Dual Drive Go USB (Type C)512 GB or more	1	7000.00	7,000.00			
UNIT	Heavy-duty Electric Extension Wheel Cord Length: 30 meters or more	1	7500.00	7,500.00			
UNIT	Projector	1	50000.00	50,000.00			
UNIT	Wireless HDMI Extender	1	7770.00	7,770.00			
	Please see Technical Specifications attached hereto.						
		Total ABC: Php		322,270.00			

PURPOSE: PROCUREMENT OF OFFICE EQUIPMENT AND MATERIALS FOR THE IMPLEMENTATION OF SBFP AND OTHER SBFP-RELATED ACTIVITIES

Canvassed By

Signature of Dealer



Address: Roxas Blvd., San Carlos City, Pangasinan, Philippines,
Telephone No. 075-523 4527
Website: <https://sdosancarloscityr1.com>
Email Address: sancarlos.city1@deped.gov.ph



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TECHNICAL SPECIFICATIONS

Title: **PROCUREMENT OF OFFICE EQUIPMENT AND MATERIALS FOR THE IMPLEMENTATION OF SBFP AND OTHER SBFP-RELATED ACTIVITIES**

Approved Budget of Contract: **PHP 322,270.00**

Source of Fund: **FY 2025 GAA (SUBARO No. RO1-25-0083)**

Completion Period: **1 DAY**

Item	Quantity	Unit	Item Description	Statement of Compliance
1	1	unit	Mirrorless Camera • Lens: 16-50mm lens • Sensor: 20.9MP DX-Format CMOS Sensor • Exposure Compensation: more or less -5 to +5 EV (1/3 EV steps) • Shutter Speed: more or less 1/4000 – 30 sec (1/3 EV steps), Bulb, Time • Video Recording: • 4K UHD (3840 × 2160): 30p / 25p / 24p • Full HD (1920 × 1080): 120p / 100p / 60p / 50p / 30p / 25p / 24p • Actual frame rates: more or less 119.88, 100, 59.94, 50, 29.97, 25, 23.976 fps • Warranty: Minimum 6 months warranty.	
2	1	unit	Camera Lens • (35mm f1.8 AF Autofocus Lens ; Fullframe Mirrorless MVP CAMERA, compatible to item no.1) • Warranty: Minimum 6 months warranty.	
3	3	unit	Laptop Intel Core i5-1340P / Ryzen5 7730u (or better) 16 GB DDR5 (upgradable slot) 512 GB NVMe PCIe Gen 4 SSD 14" FHD IPS Anti-glare Integrated Gigabit LAN port (RJ-45) or included USB-C Gigabit Adapter	



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			Wi-fi 6 Windows 11 Pro Licensed MS Office Home or Business Trusted Platform Module (TPM) 2.0 enabled 1-year on-site warranty	
4	1	unit	Dual drive Go USB (Type C) Compatibility: Smartphones, tablets and computers Capacity: 512 GB or more Interface: USB 3.1 Gen 1 Compatibility: Windows 7, Windows 8, Windows 10, Mac OS x v10.9+ Dimensions (L x W x H): 44.1mm x 12.1mm x 8.6mm	
5	1	unit	Electric Extension Wheel Cord Length: 30 meters or more No. of Socket : 4 or more Cable type: Copper Maximum Load: more or less 2500W Rated Current: more or less 13amp Rated Voltage: more or less 220V	
6	1	unit	Projector • 3LCD technology for bright, vivid image quality. • Approx. 4000 lumens of colour and white brightness • With WXGA resolution for clear, detailed images • With Auto Vertical Keystone & Horizontal Slide Keystone • With Built-in 2W speakers • Built-in Wireless • Warranty: Minimum 6 months warranty	
7	1	unit	Wireless HDMI Extender • Wireless audio/video extender using 5 GHz wireless transmission technology or equivalent. • Supports Full HD resolution up to 1080p at 60 Hz; backward compatible with lower resolutions.	



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			• Equipped with HDMI and VGA connectivity. • Minimum wireless transmission distance of 50 meters (open space). • USB Type-C or equivalent power input. • Durable housing made of aluminum alloy, ABS, or equivalent materials. • Complete with transmitter, receiver, power accessories, and user documentation. • Minimum 1 month warranty.	
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