



Republic of the Philippines  
**Department of Education**  
Region I  
SCHOOLS DIVISION OFFICE OF SAN CARLOS CITY PANGASINAN

**REQUEST FOR QUOTATION**

Reference No: 20251212-001; RFQ#138-A

Company/Business Name and Address

Date:	12-Dec-25
Fund Code:	RO1-25-2060
MOP:	Small Value Procurement
Contact NO.:	0942-041-2267
Contact Person:	MADELINE S. SUAREZ

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1. **Mayor's/Business Permit,**
2. **PhilGEPS Registration Number Certificate,**
3. **Certificate of Registration (BIR Form 2303),**
4. **Notarized Sworn Statement (revised) for ABC more than Php50,000.00.**

**Note:**

1. The prospective bidder/supplier should have a **BIR registered Delivery Receipt/Service Invoice**.
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**Madeleine S. Suarez**  
BUYER/END-USER

NAME OF THE ITEMS: **MEALS AND ACCOMMODATIONS**

Unit	Article	Quantity	Estimated Approved Unit Cost	Estimated Approved Total Cost	Quotation of Supplier		EVALUATION (Leave this space blank. For BAC/Evaluators only)
					Price per unit	Total Quotation	
	<b>Day 0</b>						
pax	<b>PM SNACK</b>	<b>70</b>	<b>100</b>	<b>P7,000.00</b>			
	1 Serving Pansit Guisado						
	1 Glass Serving of Iced tea						
	Free Flowing Brewed Coffee						
pax	<b>DINNER</b>	<b>70</b>	<b>400</b>	<b>P28,000.00</b>			
	1 Serving Potato Soup						
	1 Serving Nilagang Baka with Vegetables						
	1 Serving Ginataang Kalabasa at Sitaw						
	1 Serving Fried Bangus						
	1 cup Steamed Rice						
	1 Serving Fresh Fruit in Season						
	1 Bottled Water (330 ml)						
pax	<b>With Accommodation of Atmost 4 pax per room</b>	<b>70</b>	<b>800</b>	<b>P56,000.00</b>			
	<b>With Training Venue</b>						
	<b>Day 1</b>						
pax	<b>BREAKFAST</b>	<b>70</b>	<b>200</b>	<b>P14,000.00</b>			
	1 serving Corned Beef with Potatoes &Onions						
	1 pc. Salted Egg with Sliced Tomatoes						
	1 serving Crispy Dilis with Vinegar						
	1 cup Steamed or Fried Rice						
	1 serving of Hot drink (with options of Coffee, Hot chocolate, Milk or tea)						
pax	<b>AM SNACK</b>	<b>70</b>	<b>100</b>	<b>P7,000.00</b>			
	1 Serving Pinoy Spaghetti with Garlic Toast Bread						



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	1 Glass Juice or Iced Tea					
	Free Flowing Brewed Coffee					
<b>pax</b>	<b>LUNCH</b>	<b>70</b>	<b>400</b>	<b>₱28,000.00</b>		
	1 serving Vegetable Egg Drop Soup					
	1 serving Sinigang na Boneless Bangus					
	1 pc. Porkchop Barbecue					
	1 serving Pinakbet Ilokano with Chicharon					
	1 cup Steamed Rice					
	1 serving Almond Jelly with Lychee					
	1 Bottled Water (330 ml)					
<b>pax</b>	<b>PM SNACK</b>	<b>70</b>	<b>100</b>	<b>₱7,000.00</b>		
	1 Serving Ham and Cheese Sandwich					
	1 Glass Juice or Iced Tea					
	Free Flowing Brewed Coffee					
<b>pax</b>	<b>DINNER</b>	<b>70</b>	<b>400</b>	<b>₱28,000.00</b>		
	1 serving Clam Chowder					
	1 serving Pork Lechon Kawali					
	1 serving Chicken Curry					
	1 serving Mongolian Vegetables					
	1 cup Steamed Rice					
	1 pc. Medium-sized Banana					
	1 Bottled Water (330 ml)					
<b>pax</b>	<b>With Accommodation of Atmost 4 pax per room</b>	<b>70</b>	<b>800</b>	<b>₱56,000.00</b>		
	<b>With Training Venue</b>					
	<b>Day 2</b>					
<b>pax</b>	<b>BREAKFAST</b>	<b>70</b>	<b>200</b>	<b>₱14,000.00</b>		
	1 serving of Homemade Beef Tapa					
	1 serving of Creamy Scrambled Egg					



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	1 Serving of Fried Tilapia				
	1 cup of Steamed or Fried Rice				
	1 Slice Watermelon				
	1 serving of Hot drink (with options of Coffee, Hot chocolate, Milk or tea)				
<b>pax</b>	<b>AM SNACK</b>	<b>70</b>	<b>100</b>	<b>₱7,000.00</b>	
	1 serving Palabok with 1 pc Toasted Bread				
	1 Glass serving of pineapple Juice				
	Free Flowing Brewed Coffee				
<b>pax</b>	<b>LUNCH</b>	<b>70</b>	<b>400</b>	<b>₱28,000.00</b>	
	1 Serving Suam na Mais				
	1 Serving Grilled Chicken				
	1 serving Beef Kare-Kare with Vegetables & Ginisang Bagoong Alamang				
	1 cup Steamed Rice				
	1 serving Buko-Pandan Salad				
	1 Bottled Water (330 ml)				
<b>pax</b>	<b>PM SNACK</b>	<b>70</b>	<b>100</b>	<b>₱7,000.00</b>	
	1 Slice Banana Bread				
	1 Glass serving of iced tea				
	Free Flowing Brewed Coffee				
<b>pax</b>	<b>DINNER</b>	<b>70</b>	<b>400</b>	<b>₱28,000.00</b>	
	1 serving Pork Sinigang Soup				
	1 serving Fried Chicken				
	1 serving Bangus Sisig				
	1 serving Sauteed Ampalaya with Shrimp				
	1 cup Steamed Rice				
	1 serving Maja Blanca				
	1 Bottled Water (330 ml)				



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<b>pax</b>	<b>With Accommodation of Atmost 4 pax per room</b>	<b>70</b>	<b>800</b>	<b>₱56,000.00</b>		
	<b>With Training Venue</b>					
	<b>Day 3</b>					
<b>pax</b>	<b>BREAKFAST</b>	<b>70</b>	<b>200</b>	<b>₱14,000.00</b>		
	1 serving Sauteed Tuna Flakes with Onions					
	1 pc. Hard-Boiled Egg					
	1 serving Pork Tocino					
	1 cup Steamed or Fried Rice					
	1 pc. Boiled Saba					
	1 serving of Hot drink (with options of coffee, hot chocolate, milk or tea)					
<b>pax</b>	<b>AM SNACK</b>	<b>70</b>	<b>100</b>	<b>₱7,000.00</b>		
	1 serving Cheese Baked Macaroni					
	1 Glass Serving of Orange Juice					
	Free Flowing Brewed Coffee					
<b>pax</b>	<b>LUNCH</b>	<b>70</b>	<b>400</b>	<b>₱28,000.00</b>		
	1 serving Cream of Corn Soup					
	1 serving Beefsteak with Onion Rings					
	1 serving Fried Chicken					
	1 serving Stir-Fried Broccoli in Garlic Sauce					
	1 cup Steamed Rice					
	1 pc Brownies					
	1 Bottled Water (330 ml)					
			<b>TOTAL</b>	<b>₱420,000.00</b>		


  
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**Other Requirements:**

1. The supplier shall provide clean and comfortable room accommodations with bed arrangements that can accommodate at most four (4) persons per room. (for day 0 to day 2).
2. The supplier shall provide the training venue inclusive of the use of function hall, provision of audio-visual system/facility; with parking lot, and other equipment and requirements. (free internet connection, LCD Projector, and others)
3. The supplier is expected to cater the meals and snacks in the training venue and shall provide the two-way managed buffet and is expected to set up the tables and chairs covered with clean and beautiful linens in the training venue.
4. The supplier shall provide food samples for evaluation and acceptability tests during the opeing of bids. However, if the prospective supplier fails to provide food samples, the same shall be provided during post-qualification.
5. Two choices of rice (steamed rice / garlic rice)
6. Snacks and Meals shall be ready on: (Breakfast-6:00 AM, AM Snacks-9:00 AM, Lunch-10:30 AM, PM Snacks-2:00 PM, Dinner-5:30 PM, and be served hot particularly the viands, rice, and soup).
7. The supplier shall provide at least one (1) water station in the training venue with free-flowing hot coffee & creamer/tea/purified water.
8. The supplier shall provide updated sanitary permits issued by the City or Municipal Health Office
9. Food handlers/servers and kitchen staff should have health certificates indicating fitness to deliver the required service.
10. The supplier is in-charge of serving, dishing out during the training and upkeep of the training venue.
11. The supplier shall provide the Tarpaulin Backdrop with Layout (5 x 6 ft) in the training venue.
12. The supplier shall provide three (3) pax buffer in the training venue.

**PURPOSE: PROCUREMENT OF MEALS AND SNACKS WITH ACCOMMODATION AND FUNCTION HALL FOR LEARNER RIGHTS AND PROTECTION COMMITTEE  
FUNCTIONALITY TRAINING FOR SECONDARY SCHOOLS OF SDO SAN CARLOS CITY**

Canvassed By

Signature of Dealer



Address: Roxas Blvd., San Carlos City, Pangasinan, Philippines,  
Telephone No. 075-523 4527

Website: <https://sdosancarloscity1.com>

Email Address: [sancarlos.city1@deped.gov.ph](mailto:sancarlos.city1@deped.gov.ph)