


  
**Republic of the Philippines**  
**Department of Education**  
Region I  
SCHOOLS DIVISION OFFICE OF SAN CARLOS CITY PANGASINAN

**REQUEST FOR QUOTATION**

Reference No: 20251210-001; RFQ#161

Company/Business Name and Address

Date:	10-Dec-25
Fund Code:	GAASS 2025 MOOE
MOP:	Small Value Procurement
Contact No.:	0956-356-6775
Contact Person:	MAURISON S. AQUINO

The Schools Division Office of San Carlos City, through the Bids and Awards Committee, now invites all qualified suppliers/bidders to quote the price **inclusive of VAT** on the items listed below. Submit your Quotation not later than **December 18, 2025, 10:00 AM** together with the following requirements, to wit:

1. **Mayor's/Business Permit**,
2. **PhilGEPS Registration Number Certificate**,
3. **Certificate of Registration (BIR Form 2303)**,
4. **Notarized Sworn Statement (revised) for ABC more than Php50,000.00**.

**Note:**

1. The prospective bidder/supplier should have a **BIR registered Delivery Receipt/Service Invoice**.
2. The face of the envelope must contain the name of the Supplier/Bidder and the Name of the Project – similar to the manner of submission of bids in a Public Bidding.
3. The quotation and the documentary requirements stated above must be duly received by the RECORDS OFFICE through manual submission (onsite) or through their e-mail address at **records.sccp@deped.gov.ph** at Schools Division Office of San Carlos City, Pangasinan, to be forwarded by personnel of Records Unit to the BAC Secretariat.
4. The submitted quotation shall be opened and read in the presence of the BAC Members and the undersigned or any representative in lieu of him/her.
5. The Winning Bidder should inform the Schools Division Superintendent of the delivery of goods in writing, three (3) days before the projected delivery through the Records Office through manual submission or through their official e-mail address as indicated above.

  
**MAURISON S. AQUINO**  
BUYER/END-USER

GENERAL NAME OF THE ITEMS: MEALS

Unit	Article	Quantity	Estimated Approved Unit Cost	Estimated Approved Total Cost	Quotation of Supplier		EVALUATION (Leave this space blank. For BAC/Evaluators only)
					Price per unit	Total Quotation	
pax	<b>AM SNACKS</b>	160	₱ 100.00	₱ 16,000.00			
	1 serving Cheese Pimiento Sandwich						
	1 can Chilled Orange- Pineapple Juice, 220 ml						
pax	<b>LUNCH</b>	160	₱ 400.00	₱ 64,000.00			
	1 serving Potato Soup						
	1 glass of Buko Juice						
	1 serving Maja Blanca						
	1 cup Steamed Rice						
	1 serving Sauteed Ampalaya with Shrimps						
	1 serving Pork Sinigang						
	1 serving Bangus Sisig						
	1 serving Fried Chicken						
pax	<b>PM SNACKS</b>	160	₱ 100.00	₱ 16,000.00			
	1 serving Tuna Pasta						
	1 can Chilled Mango Juice, 220 ml						
pax	<b>DINNER</b>	160	₱ 400.00	₱ 64,000.00			
	1 serving Cream of Asparagus Soup						
	1 serving of Pork Katsu						
	1 serving Relyenong Bangus						
	1 serving Nilagang Baka with vegetables						
	1 cup Steamed Rice						
	1 serving Caesar's Salad						
	1 Bottle Purified Water (330 ml)						
			<b>Total ABC: Php</b>	<b>160,000.00</b>			

PURPOSE: SUPPLY OF SNACKS AND MEAL FOR THE CONDUCT OF YEAR- END GENDER AND DEVELOPMENT (GAD) LEARNING AND WELLNESS CULMINATING ACTIVITY

Canvassed By

Signature of Dealer