

## Department of Education

Region I

SCHOOLS DIVISION OFFICE OF SAN CARLOS CITY PANGASINAN

REQUI	CST F	OR O	$\mathbf{UO1}$	TAT	ION

Reference No: 20251105-003; RFQ#148 Date: November 05, 2025 Fund Code: RO1-25-1494 MOP: Small Value Procurement Company/Business Name and Address Contact No.: 0942-041-2267 Contact Person: MADELINE S. SUAREZ

The Schools Division Office of San Carlos City, through the Bids and Awards Committee, now invites all qualified suppliers/bidders to quote the price inclusive of VAT on the items listed below. Submit your Quotation not later than November 13, 2025, 10:00 AM together with the following requirements, to wit:

- 1. Mayor's/Business Permit,
- 2. PhilGEPS Registration Number Certificate,
- 3. Certificate of Registration (BIR Form 2303),
- 4. Notarized Sworn Statement (revised) for ABC more than Php50,000.00.

## Note:

- 1. The prospective bidder/supplier should have a BIR registered Delivery Receipt/Service Invoice.
- 2. The face of the envelope must contain the name of the Supplier/Bidder and the Name of the Project similar to the manner of submission of bids in a Public Bidding.
- 3. The quotation and the documentary requirements stated above must be duly received by the RECORDS OFFICE through manual submission (onsite) or through their email address at records.sccp@deped.gov.ph at Schools Division Office of San Carlos City, Pangasinan, to be forwarded by personnel of Records Unit to the BAC Secretariat.
- 4. The submitted quotation shall be opened and read in the presence of the BAC Members and the undersigned or any representative in lieu of him/her.
- 5. The Winning Bidder should inform the Schools Division Superintendent of the delivery of goods in writing, three (3) days before the projected delivery through the Records Office through manual submission or through their official e-mail address as indicated above.

**GENERAL NAME OF THE ITEMS:** 

**CATERING SERVICES** 



Unit			Estimated Approved Unit Cost	Estimated Approved Total Cost	Quotation of Supplier		EVALUATION
	Article ,	Quantity			Price per unit	Total Quotation	(Leave this space blank. For BAC/Evaluators only)
pax	AM SNACK	200	100	₱20,000.00			
	1 serving Cheesy Baked Macaroni						
	1 glass Fresh Fruit Juice						
pax	LUNCH	200	400	₱80,000.00			
	1 serving Cream of Corn Soup						
	1 serving Beefsteak with Onion Rings						
	2 slices Pork Morcon					6	
	1 serving Fried Chicken						
	1 serving Stir-Fried Broccoli in Garlic Sauce						
	1 cup Steamed Rice						
	1 serving Buko-Pandan Salad						
	1 Bottle Purified Water (330 ml)						
pax	PM SNACK	200	100	₱20,000.00			
	1 serving Club House Sandwich						
	1 can Chilled Orange Juice, 220 ml						
		Tota	al ABC: Php	120,000.00			

PURPOSE: PROCUREMENT AND DELIVERY OF MEALS AND SNACKS FOR THE JOINT DIVISION CELEBRATION OF NATIONAL CHIILDREN'S MONTH AND **NATIONAL STUDENTS' DAY** 



Signature of Dealer

Address: Roxas Blvd., San Carlos City, Pangasinan, Phi Telephone No. 075-523 4527

Website: https://sdosancarloscityr1.co

Email Address: sancarlos.city1@deped.gov.ph