



Republic of the Philippines  
Department of Education  
Region I

SCHOOLS DIVISION OFFICE OF SAN CARLOS CITY PANGASINAN

## NOTICE TO PROCEED

Reference No: 20250908-002

Name of Contractor : **ERMA S. PONCE DE LEON**  
HAUS OF SERAH PRINTING AND TRADING CORPORATION

Address : 23 River end St. Vista Verde Country Homes,  
Brgy. Muntindilaw, Antipolo City

**Dear Madam:**

With the attached **CONTRACT** having been signed and agreed upon, notice is hereby given, that work may proceed on the project: **PRODUCTION AND DELIVERY OF TRANSITION LEARNING RESOURCES (LESSON EXEMPLARS AND LEARNING ACTIVITY SHEETS) FOR THE IMPLEMENTATION OF THE MATATAG CURRICULUM FOR GRADE 5, 1<sup>st</sup> to 4<sup>th</sup> QUARTERS** effective on the 12<sup>th</sup> day of SEPTEMBER, 2025.

*Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.*

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Division of San Carlos City (Pangasinan).

Very truly yours,

  
**DIOSDADO I. CAYABYAB, CESO VI**  
Schools Division Superintendent

I acknowledge receipt of this Notice to Proceed on SEPT. 11, 2025  
Name of the Supplier/Representative of the Supplier ERMA PONCE DE LEON  
Authorized Signature of Supplier/Representative of Supplier 