



Republic of the Philippines  
Department of Education  
Region I  
Schools Division Office  
San Carlos City, Pangasinan

## CONTRACT

Reference No: 20250905-004

**PRODUCTION AND DELIVERY OF TRANSITION LEARNING RESOURCES  
(LESSON EXEMPLARS AND LEARNING ACTIVITY SHEETS) FOR THE  
IMPLEMENTATION OF THE MATATAG CURRICULUM FOR GRADE 8, 1<sup>st</sup> to  
4<sup>th</sup> QUARTERS**

Contract No.: 2025-016

**THIS CONTRACT** made and entered into this 10<sup>th</sup> day of SEPTEMBER, 2025,  
by and between:

Department of Education Region I, Schools Division Office of San Carlos City, located  
at Roxas Boulevard, San Carlos City, Pangasinan, represented herein by its Schools  
Division Superintendent, **DIOSDADO I. CAYABYAB, CESO VI** hereinafter referred  
to as the "**CLIENT**",

-and-

**HAUS OF SERAH PRINTING AND TRADING CORPORATION** represented herein  
by **ERMA S. PONCE DE LEON** with office address at 23 River end St. Vista Verde  
Country Homes, Brgy. Muntindilaw, Antipolo City, hereinafter referred to as the  
"**SUPPLIER**".

**WHEREAS**, the Client posted the bid documents to invite prospective suppliers for the  
project

**PRODUCTION AND DELIVERY OF TRANSITION LEARNING RESOURCES  
(LESSON EXEMPLARS AND LEARNING ACTIVITY SHEETS) FOR THE  
IMPLEMENTATION OF THE MATATAG CURRICULUM FOR GRADE 8, 1<sup>st</sup> to 4<sup>th</sup>  
QUARTERS** on 5 August 2025 on *PhilGEPS*, Agency Website, Social Media Platform,  
and Conspicuous place;

**WHEREAS**, the Bid submitted by the Supplier for the aforementioned procurement  
project in the sum of **Eight Hundred Eight Thousand, and Six Hundred Pesos  
(PHP808,600.00)**, hereinafter called "the Contract Price" is herein accepted by the  
Client.



Republic of the Philippines  
Department of Education  
Region I  
Schools Division Office  
San Carlos City, Pangasinan

NOW, THE PARTIES AGREE AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
  - (a) the Service Provider's Bid, including the Technical and Financial Proposals, and all other documents/statements submitted (e.g., bidder's response to clarifications on the bid), including corrections to the bid resulting from the Procuring Entity's bid evaluation;
  - (b) the Schedule of Requirements;
  - (c) the Technical Specifications;
  - (d) the General Conditions of Contract;
  - (e) the Special Conditions of Contract;
  - (f) the Performance Security; and
  - (g) the Entity's Notice of Award.
3. In consideration of the payments to be made by the Client to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to provide the goods and services and to remedy defects therein, if any, in conformity in all respects with the provisions of the Contract.
4. The Client hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, if any, the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the contract.

**IN WITNESS WHEREOF**, the parties hereto have caused this Contract to be executed in accordance with the laws on the day and year first above written.

**SIGNED:**

  
**DIOSDADO I. CAYABYAB, CESO VI**  
Schools Division Superintendent  
HoPE/Client

  
**ERMA S. PONCE DE LEON**  
Supplier

**SIGNED IN THE PRESENCE OF:**

  
**DOMINGO L. LAUD, EdD, CESE**  
Assistant Schools Division Superintendent

  
**Supplier's Witness**





Republic of the Philippines  
Department of Education  
Region I  
Schools Division Office  
San Carlos City, Pangasinan

REPUBLIC OF THE PHILIPPINES)  
CITY OF ) S.S.

**ACKNOWLEDGMENT**

**BEFORE ME**, a Notary Public for and in SAN CARLOS CITY, PANGASINAN,  
Philippines, this \_\_\_\_\_ day of 10 SEP 2025,  
personally appeared:

	NAME	NUMBER	ISSUED ON	ISSUED AT
CLIENT	<u>DIOSDADO I. CAYABYAB</u>	<u>A02-03-069636</u>	<u>2023/02/05</u>	<u>DAGUPAN</u>
SUPPLIER	<u>ERMA S. PONCE DE LEON</u>	<u>P5416276C</u>	<u>2023/10/03</u>	<u>DFA NCAL Pangasinan</u>

Known to me and to be known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is the free and voluntary act and deed of the entities which they respectively represent.

The foregoing instrument is a **CONTRACT** consisting of **three (3)** pages (exclusive of attachments), including this page on which this acknowledgment is written and signed by the parties and their instrument witnesses on the left-hand margin of each and every page thereof.

**WITNESS MY HAND AND NOTARIAL SEAL**, on the date and place first above written.

Doc. No. 413  
Page No. 81  
Book No. 42  
Series of 7085

Atty. Jonathan R. Lomboy  
Until December 31, 2026  
Roll No. 54719  
IBP No. 478554 / 11-22-24  
PTR No. 0193356 / 01-02-2  
New Commercial Complex  
San Carlos City, Pangasinan