



Republic of the Philippines
Department of Education
Region I

SCHOOLS DIVISION OFFICE OF SAN CARLOS CITY PANGASINAN

REQUEST FOR QUOTATION

Reference No: 20250822-001; RFQ#084

Date:

August 22, 2025

Fund Code:

ROI-24-1076

MOP:

Small Value Procurement

Contact No.:

9257430339

Contact Person:

ROLDAN B. EDEN

Company/Business Name and Address

The Schools Division Office of San Carlos City, through the Bids and Awards Committee, now invites all qualified suppliers/bidders to quote the price **inclusive of VAT** on the items listed below. Submit your Quotation not later than **August 29, 2025, 5:00 PM** together with the following requirements, to wit:

1. **Mayor's/Business Permit,**
2. **PhilGEPS Registration Number Certificate,**
3. **Certificate of Registration (BIR Form 2303),**
4. **Notarized Sworn Statement (revised) for ABC more than Php50,000.00.**

Note:

1. The prospective bidder/supplier should have a **BIR registered Delivery Receipt/Service Invoice.**
2. The face of the envelope must contain the name of the Supplier/Bidder and the Name of the Project – similar to the manner of submission of bids in a Public Bidding .
3. The quotation and the documentary requirements stated above must be duly received by the RECORDS OFFICE **through manual submission (onsite) or through their e-mail address at records.sccp@deped.gov.ph** at Schools Division Office of San Carlos City, Pangasinan, to be forwarded by personnel of Records Unit to the BAC Secretariat.
4. The submitted quotation shall be opened and read in the presence of the BAC Members and the undersigned or any representative in lieu of him/her.
5. The Winning Bidder should inform the Schools Division Superintendent of the delivery of goods in writing, three (3) days before the projected delivery through the Records Office through manual submission or through their official e-mail address as indicated above.


ROLDAN B. EDEN
BUYER/END-USER

GENERAL NAME OF THE ITEMS:

Catering Services

Unit	Article	Quantity	Estimate d Approved	Estimated Approved Total Cost	Quotation of Supplier		EVALUATION (Leave this space blank. For BAC/Evaluators only)
					Price per unit	Total Quotation	
	Day 1						
pax	AM Snacks	60	100.00	P6,000.00			
	1 serving Pancit Palabok						
	1 pc Pork Empanada (regular size)						
	1 can Chilled Pineapple Juice (220ml)						
pax	LUNCH	60	400.00	P24,000.00			
	1 Serving Asparagus Soup						
	1 Serving Chicken Inasal						
	1 Serving Beef Kare-Kare w/ Vegetables						
	1 Serving Fried Tilapia						
	1 cup of plain Rice						
	1 pc of Orange (medium size)						
	1 glass of Iced Tea w/ Lemon						
pax	PM Snacks	60	100.00	P6,000.00			
	1 pc Siopao Asado						
	1 can Chilled Pineapple Juice (220ml)						
	Day 2						
pax	AM Snacks	60	100.00	P6,000.00			
	1 serving Parmesan Garlic Spaghetti						
	1 can chilled Four Seasons Juice (220 ml)						
pax	LUNCH	60	400.00	P24,000.00			
	1 Serving Potato Soup						
	1 Serving Fried Chicken (regular size)						
	1 Serving Pork Adobo Aloha						
	1 Serving na Sinigang Pampango						
	1 Serving Buttered Vegetables						
	1 cup of plain Rice						
	1 serving of Almond Jelly with Lyche						
	1 glass of chilled cucumber lemonade						
pax	PM Snacks	60	100.00	P6,000.00			
	1 Serving of Maja Blanca w/ Cheese Toppings						
	1 can chilled of Four Seasons Juice (220 ml)						
	Day 3						
pax	AM Snacks	60	100.00	P6,000.00			
	1 Serving Baked Cheesy Macaroni						
	2 slices garlic bread						
	1 can Chilled Mango Juice (220ml)						
pax	LUNCH	60	400.00	P24,000.00			
	1 Serving Egg Drop Soup						
	1 Serving Beefsteak w/ Onion Rings						
	1 Serving Fried Boneless Bangus (regular size)						
	1 Serving Pakbet Ulokano with Chicharon						
	1 Serving of Lechon Manok						
	1 cup of plain Rice						
	1 pc of Banana (Lakatan, regular size)						
	1 glass iced tea						
pax	PM Snacks	60	100.00	P6,000.00			
	1 serving of Fresh Lumpia w/ Peanut Sauce						
	1 can Chilled Mango Juice (220ml)						
	Day 4						
pax	AM Snacks	60	100.00	P6,000.00			
	1 pc Special Cheesy Ensaymada						
	1 can Chilled Orange Juice (220 ml)						
pax	Lunch	60	400.00	P24,000.00			



Republic of the Philippines
Department of Education
Region I

SCHOOLS DIVISION OFFICE OF SAN CARLOS CITY PANGASINAN

REQUEST FOR QUOTATION

Reference No: 20250822-001; RFQ#084

Date: August 22, 2025
Fund Code: ROI-24-1076
MOP: Small Value Procurement
Contact No.: 9257430339
Contact Person: ROLDAN B. EDEN

Company/Business Name and Address

The Schools Division Office of San Carlos City, through the Bids and Awards Committee, now invites all qualified suppliers/bidders to quote the price **inclusive of VAT** on the items listed below. Submit your Quotation not later than **August 29, 2025, 5:00 PM** together with the following requirements, to wit:

1. **Mayor's/Business Permit,**
2. **PhilGEPS Registration Number Certificate,**
3. **Certificate of Registration (BIR Form 2303),**
4. **Notarized Sworn Statement (revised) for ABC more than Php50,000.00.**

Note:
1. The prospective bidder/supplier should have a **BIR registered Delivery Receipt/Service Invoice.**

2. The face of the envelope must contain the name of the Supplier/Bidder and the Name of the Project – similar to the manner of submission of bids in a Public Bidding.
3. The quotation and the documentary requirements stated above must be duly received by the RECORDS OFFICE **through manual submission (onsite) or through their e-mail address at records.sccp@deped.gov.ph** at Schools Division Office of San Carlos City, Pangasinan, to be forwarded by personnel of Records Unit to the BAC Secretariat.
4. The submitted quotation shall be opened and read in the presence of the BAC Members and the undersigned or any representative in lieu of him/her.
5. The Winning Bidder should inform the Schools Division Superintendent of the delivery of goods in writing, three (3) days before the projected delivery through the Records Office through manual submission or through their official e-mail address as indicated above.


ROLDAN B. EDEN

	1 serving Egg Drop Soup					
	1 serving Sinigang na Hipon sa Miso					
	1 serving Fried Fish with sliced Tomatoes (bangus, regular size)					
	1 serving Pork adobo					
	1 serving of Beef Pigar-pigar					
	1 cup of plain Rice					
	1 serving of Leche Flan					
	1 glass cold Fruit Juice (melon)					
pax	PM Snacks	60	100.00	P6,000.00		
	1 serving Lomi					
	1 pc Boiled Egg (regular size)					
	1 can Chilled Orange Juice (220 ml)					
	Day 5					
pax	AM Snacks	60	100.00	P6,000.00		
	1 serving of Pansit Canton with 5 pcs of Puto					
	1 can Chilled Mango Juice (220ml)					
pax	Lunch					
	1 serving Crabmeat Soup	60	400.00	P24,000.00		
	1 serving Sweet and Sour Fish Fillet					
	1 serving Beef Broccoli					
	2 pcs of Spring Roll					
	1 serving of Chopseuy					
	1 cup of plain Rice					
	1 serving of Buko salad					
	1 glass of chilled Fruit Juice (cucumber)					
pax	PM Snacks	60	100.00	P6,000.00		
	1 serving of Club House Sandwich					
	1 can Chilled Mango Juice (220ml)					
	Inclusions: 1. The caterer is expected to cater the meals and snacks in the training venue. 2. Meals shall be ready not later than AM Snacks- 9:30 AM, Lunch- 11:30 AM, PM Snacks- 3:00 PM. 3. The caterer shall provide at least one (1) water station in the training venue. 4. The caterer shall provide updated sanitary permits issued by the city or municipal health office. 5. Food handlers/servers and kitchen staff should have health/medical certificates indicating fitness to deliver the required service. 6. The caterer/supplier shall provide one (1) Tarpaulin Backdrop with Layout (5 x 6 ft) in the training venue. 7. The caterer is expected to set up the tables and chairs in the training venue. 8. The caterer is in-charge of serving and dishing out during the training. 9. The caterer shall provide three (3) pax buffer in the training venue. 10. Free supply of coffee, creamer, sugar with styro cups, boiled/roasted peanuts and candies. 11. Four (4) baskets of fruits as tokens for learning facilitators (last day).					
	Total ABC: Php 180,000.00					

PURPOSE: PROCUREMENT AND DELIVERY OF MEALS AND SNACKS INCLUSIVE OF TARPULIN FOR THE CONDUCT OF ENHANCEMENT TRAINING ON BUILDING A CENTRALIZED IMAGE BANK FOR SELF-LEARNING MODULES

Canvassed By

Signature of Dealer



Address: Roxas Blvd., San Carlos City, Pangasinan, Philippines,
Telephone No. 075-523 4527
Website: <https://sdosancarloscity1.com>
Email Address: sancarlos.city1@deped.gov.ph