



**Republic of the Philippines
Department of Education
Region I**

SCHOOLS DIVISION OFFICE OF SAN CARLOS CITY PANGASINAN

REQUEST FOR QUOTATION

Reference No: 20250702-002; RFQ#052

Date: July 2, 2025
 Fund Code: ROI-25-0051
 MOP: Small Value Procurement
 Contact No.: 9507491336
 Contact Person: MINERVA A. MUÑOZ

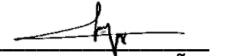
 Company/Business Name and Address

The Schools Division Office of San Carlos City, through the Bids and Awards Committee, now invites all qualified suppliers/bidders to quote the price **inclusive of VAT** on the items listed below. Submit your Quotation not later than **July 9, 2025, 5:00 PM** together with the following requirements, to wit:

1. Mayor's/Business Permit,
2. PhilGEPS Registration Number Certificate,
3. Certificate of Registration (BIR Form 2303),
4. Notarized Sworn Statement (revised) for ABC more than Php50,000.00.

Note:

1. The prospective bidder/supplier should have a **BIR registered Delivery Receipt/Service Invoice**.
2. The face of the envelope must contain the name of the Supplier/Bidder and the Name of the Project – similar to the manner of submission of bids in a Public Bidding .
3. The quotation and the documentary requirements stated above must be duly received by the RECORDS OFFICE **through manual submission (onsite) or through their e-mail address at records.sccp@deped.gov.ph** at Schools Division Office of San Carlos City, Pangasinan, to be forwarded by personnel of Records Unit to the BAC Secretariat.
4. The submitted quotation shall be opened and read in the presence of the BAC Members and the undersigned or any representative in lieu of him/her.
5. The Winning Bidder should inform the Schools Division Superintendent of the delivery of goods in writing, three (3) days before the projected delivery through the Records Office through manual submission or through their official e-mail address as indicated above.


MINERVA A. MUÑOZ
 BUYER/END-USER

GENERAL NAME OF THE ITEMS: MEALS

Unit	Article	Quantity	Estimated Approved Unit Cost	Estimated Approved Total Cost	Quotation of Supplier		EVALUATION (Leave this space blank. For BAC/Evaluators only)
					Price per unit	Total Quotation	
pax	Day 1	100	100	₱10,000.00			
	AM Snacks						
	1 pc Cheese Ensaymada						
	1 can Pineapple Juice (220ml)						
	Lunch	100	400	₱40,000.00			
	1 serving Pork Adobo Aloha						
	1 serving Chopsuey with Shrimps						
	1 half size , Fried Boneless Bangus						
	1 serving Crab and Corn Soup						
	1 cup of Steamed Rice						
	1 serving Fruit Salad						
	1 bottle of cold Purified Water (330 ml)						
	Inclusions: *Buffer of 3-5 pax for the division/ regional monitoring team *Meals and Snacks should be packed inclusive of spoon and fork						
		Total ABC: Php 50,000.00					

PURPOSE: PROCUREMENT OF MEALS AND SNACKS FOR THE LEARNERS AND TEACHERS INVOLVED ON BENCHMARKING

Canvassed By _____

Signature of Dealer _____



Address: Roxas Blvd., San Carlos City, Pangasinan, Philip
 Telephone No. 075-523 4527

Website: <https://sdosancarloscityr1.com>

Email Address: sancarlos.city1@deped.gov.ph