

## Republic of the Philippines Department of Education

Region I SCHOOLS DIVISION OFFICE OF SAN CARLOS CITY PANGASINAN

## REQUEST FOR QUOTATION

| Reference No: 20250528-002; RFQ#038 | Date:           | May 28, 2025            |
|-------------------------------------|-----------------|-------------------------|
|                                     | Fund Code:      | ROI-25-0382             |
|                                     | MOP:            | Small Value Procurement |
| Company/Business Name and Address   | Contact No.:    | 9257430339              |
|                                     | Contact Person: | ROLDAN B. EDEN          |

The Schools Division Office of San Carlos City, through the Bids and Awards Committee, now invites all qualified suppliers/bidders to quote the price inclusive of VAT on the items listed below. Submit your Quotation not later than June 4, 2025, 5:00 PM together with the following requirements, to wit:

- 1. Mayor's/Business Permit,
- 2. PhilGEPS Registration Number Certificate,
- 3. Certificate of Registration (BIR Form 2303),
- 4. Notarized Sworn Statement (revised) for ABC more than Php50,000.00.

## Note:

- 1. The prospective bidder/supplier should have a BIR registered Delivery Receipt/Service Invoice.
- 2. The face of the envelope must contain the name of the Supplier/Bidder and the Name of the Project similar to the manner of submission of bids in a Public Bidding.
- 3. The quotation and the documentary requirements stated above must be duly received by the RECORDS OFFICE through manual submission (onsite) or through their e-mail address at records.sccp@deped.gov.ph at Schools Division Office of San Carlos City, Pangasinan, to be forwarded by personnel of Records Unit to the BAC Secretariat.
- 4. The submitted quotation shall be opened and read in the presence of the BAC Members and the undersigned or any representative in lieu of him/her.
- 5. The Winning Bidder should inform the Schools Division Superintendent of the delivery of goods in writing, three (3) days before the projected delivery through the Records Office through manual submission or through their official e-mail address as indicated above.

**GENERAL NAME OF THE ITEMS:** 

MEALS

LILIBETH MAGTANG / VIVIAN V. OFANDA / ROLDAN B. EDEN

| Unit | Article   | Ougantitus                | Estimated<br>Approved<br>Unit Cost | Estimated Approved<br>Total Cost | Quotation of Supplier |                 | EVALUATION (Leave this space blank. |
|------|---|---------------------------|------------------------------------|----------------------------------|-----------------------|-----------------|-------------------------------------|
|      |   | Quantity                  |                                    |                                  | Price per unit        | Total Quotation |                                     |
| pax  | AM Snacks   | 251                       | 100.00                             | P25,100.00                       |                       |                 |                                     |
|      | 1 serving of Meaty Carbonara  |                           |                                    |                                  |                       |                 |                                     |
|      | 2 pcs. Club House   |                           |                                    |                                  |                       |                 |                                     |
|      | 1 can cold Pineapple Juice (220 ml)   |                           |                                    |                                  |                       |                 |                                     |
| pax  | LUNCH   | 251                       | 400.00                             | P100,400.00                      |                       |                 |                                     |
|      | 1 Serving Asparagus Soup  |                           |                                    |                                  |                       |                 |                                     |
|      | 1 pc Chicken Barbecue (large cut)   |                           |                                    |                                  |                       |                 |                                     |
|      | 1 Serving Beef Brisket w/ Carrots and Radish  |                           |                                    |                                  |                       |                 |                                     |
|      | 1 Serving of Chopsuey w/ Quail Eggs   |                           |                                    |                                  |                       |                 |                                     |
|      | 1 Serving cup of plain Rice   |                           | The same                           |                                  |                       |                 |                                     |
|      | 1 Serving Buko Pandan   |                           |                                    |                                  |                       |                 |                                     |
|      | 1 Bottle of Purified Water (330 ml)   |                           |                                    |                                  |                       |                 |                                     |
|      |   |                           |                                    |                                  |                       |                 |                                     |
|      |   |                           |                                    |                                  |                       |                 |                                     |
|      |   |                           |                                    |                                  |                       |                 |                                     |
|      | Inclusions:  1. Free supply of purified drinking water with disposable plastic cups |                           |                                    |                                  |                       |                 |                                     |
|      | Free supply of coffee, creamer and sugar with styro cups                            |                           |                                    |                                  |                       |                 |                                     |
| - 30 | 3. Free supply of boiled peanutes, asst. candies                                    |                           |                                    |                                  |                       |                 |                                     |
|      | 4. The caterer is in charge of serving and dishing out during the training          |                           |                                    |                                  |                       | 2015            |                                     |
|      | 5. Managed buffet style   |                           |                                    |                                  |                       |                 |                                     |
|      | 6. Tarpaulin with layout (5ft x 4ft)  |                           |                                    |                                  |                       |                 |                                     |
|      |   | Total ABC: Php 125,500.00 |                                    |                                  |                       |                 |                                     |

PURPOSE: PROCUREMENT OF MEALS AND SNACKS FOR THE CONDUCT OF ORIENTATION ON THE ADMINISTRATION AND UTILIZATION OF PHIL-IRI MATERIALS

DepED



Signature of Dealer

Address: Roxas Blvd., San Carlos City, Pangasinan, Philippines, Telephone No. 075-523 4527

Website: https://sdosancarloscityr1.com

Email Address: sancarlos.city1@deped.gov.ph