



Republic of the Philippines
Department of Education
Region I

SCHOOLS DIVISION OFFICE OF SAN CARLOS CITY PANGASINAN

REQUEST FOR QUOTATION

Reference No: 20250502-001; RFQ#032

Date: May 2, 2025
Fund Code: ROI-24-1222
MOP: Small Value Procurement
Contact No.: 9257430339
Contact Person: ROLDAN B. EDEN

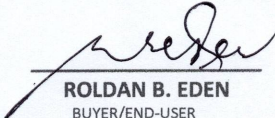
Company/Business Name and Address

The Schools Division Office of San Carlos City, through the Bids and Awards Committee, now invites all qualified suppliers/bidders to quote the price **inclusive of VAT** on the items listed below. Submit your Quotation not later than **May 9, 2025, 5:00 PM** together with the following requirements, to wit:

1. Mayor's/Business Permit,
2. PhilGEPS Registration Number Certificate,
3. Certificate of Registration (BIR Form 2303),
4. Notarized Sworn Statement (revised) for ABC more than Php50,000.00.

Note:

1. The prospective bidder/supplier should have a **BIR registered Delivery Receipt/Service Invoice**.
2. The face of the envelope must contain the name of the Supplier/Bidder and the Name of the Project – similar to the manner of submission of bids in a Public Bidding.
3. The quotation and the documentary requirements stated above must be duly received by the RECORDS OFFICE **through manual submission (onsite) or through their e-mail address at records.sccp@deped.gov.ph** at Schools Division Office of San Carlos City, Pangasinan, to be forwarded by personnel of Records Unit to the BAC Secretariat.
4. The submitted quotation shall be opened and read in the presence of the BAC Members and the undersigned or any representative in lieu of him/her.
5. The Winning Bidder should inform the Schools Division Superintendent of the delivery of goods in writing, three (3) days before the projected delivery through the Records Office through manual submission or through their official e-mail address as indicated above.


ROLDAN B. EDEN
BUYER/END-USER

GENERAL NAME OF THE ITEMS: PRODUCTION LESSON EXEMPLARS AND WORKSHEETS

Unit	Article	Quantity	Estimated Approved Unit Cost	Estimated Approved Total Cost	Quotation of Supplier		EVALUATION (Leave this space blank. For BAC/Evaluators only)
					Price per unit	Total Quotation	
pages	Grade 4 Quarter 4 Music and Arts and Quarter 1 English and Mathematics Lesson Exemplars	36,288	P0.60	P21,772.80			
pages	Grade 4 Quarter 4 Music and Arts and Quarter 1 English and Mathematics Learning Activity Sheets (Worksheets)	542,657	P0.60	P325,594.20			
	Please see Approved Technical Specifications hereto attached						
Total ABC: Php 347,367.00							

PURPOSE: PRODUCTION AND DELIVERY OF TRANSITION LEARNING RESOURCES OF GRADE 4 QUARTER 4 MUSIC AND ARTS AND QUARTER 1 ENGLISH AND MATHEMATICS LESSON EXEMPLARS AND LEARNING ACTIVITY SHEETS (WORKSHEETS) FOR THE IMPLEMENTATION OF THE MATATAG CURRICULUM

Canvassed By

Signature of Dealer



Address: Roxas Blvd., San Carlos City, Pangasinan, Philippines
Telephone No. 075-523 4527
Website: <https://sdosancarloscityr1.com>
Email Address: sancarlos.city1@deped.gov.ph