



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OFFICE
SAN CARLOS CITY, PANGASINAN

TECHNICAL SPECIFICATIONS

Title:

PRODUCTION AND DISTRIBUTION OF GRADE 1 MATHEMATICS LESSON EXEMPLARS AND WORKSHEETS FOR SCHOOL YEAR 2024-2025

Approved Budget of Contract: ₱ 111,383.50

Source of Fund: **SARO No. ROI-24-1180**

Completion Period: **7 Calendar Days**

Project Description / Specifications	Contract Duration	ABC (Php)
PRODUCTION AND DELIVERY OF GRADE 1 MATHEMATICS QUARTER 4 LESSON EXEMPLARS AND WORKSHEETS FOR SCHOOL YEAR 2024-2025	7 calendar days	₱ 111,383.50

PAPER AND BINDING

- Paper Size: **8.27" x 11.69" (A4)**
- Paper Orientation: **Lesson Exemplar – Landscape**
Activity Sheet – Portrait
Two-side print
- Paper Type (Inside): **Uncoated paper (book paper) 70 gsm**
- Paper Type (Cover & Back Cover): **Self-cover (board)**
- Color (Inside): **1 Color (black and white)**
- Color (Cover & Back Cover): **4 Colors (CMYK) with UV coating**
- Binding: **Perfect Binding/Saddle Stitch (by quarter)**
- Proof: For Printing as is of the material provided to the supplier.
- Sample: A sample lesson exemplar and activity sheet per learning area shall be provided by the supplier with the lowest bid. Sample of Ready-to-Print lesson exemplars and activity sheets shall be submitted to, and approved by, the End-User to be assisted by TWG before the mass production.
- Font style, Font Size and Spacing shall not be altered.
- The inside back page should not be used for printing the contents of the lesson exemplar and activity sheet.
- Sorting: The LR materials shall be sorted by the supplier by LR type (lesson exemplar and worksheet) and per school



Address: Roxas Blvd., San Carlos City, Pangasinan
Tel. No./Fax No.: (075) 632-3293
Email Address: sdosancarloscity@gmail.com
sancarlos.city1@deped.gov.ph



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- Packing: The LR materials shall be packed using plastic by the supplier by LR type (lesson exemplar and worksheet) and per school with corresponding labelling and uniformed template for the cover of the pack.

DELIVERY AND INSPECTION:

The Winning Bidder should inform the Schools Division Superintendent of the delivery of goods in writing three (3) days before the projected delivery through the Records Office through manual submission or through their official e-mail address at records.sccp@deped.gov.ph.

The additional guidelines on the procedures of Inspection and Delivery are detailed as follows:

1. Upon receipt of the Notice of Delivery by the Records Office, the communication will be routed to the Supply Office and the latter will immediately forward it to the Schools Division Superintendent. The Supply Office will also inform the Division Inspectorate Team, and End-User/Proponent of the project of the said delivery through an Inspection Order signed by the Head of the Agency or the Administrative Officer, if authorized, with the attached Technical Specifications of the project.
2. On the day of the delivery, the Division Inspectorate Team, and End-User of the project shall inspect the delivery of goods in the Division Office.
3. The Inspection and Acceptance Report shall be signed by the members of the Division Inspectorate Team in accordance with the Technical Specifications of the project.
4. The signed Delivery Receipt shall be prepared and submitted by the supplier.
5. The Inventory Custodian Slip (ICS) shall be prepared by the Division Supply Officer.

*Note: The Delivery Receipt must be registered to the BIR (Bureau of Internal Revenue)

**PRODUCTION AND DELIVERY OF GRADE 1 MATHEMATICS QUARTER 4 LESSON EXEMPLARS
AND WORKSHEETS FOR SCHOOL YEAR 2024-2025**

LR Type	Learning Area	Week No.	No. of Pages	Number of Copies	Total No. of Pages	Statement of Compliance
LE	Math 1-Q4	1	14	137	1,918	
LE	Math 1-Q4	2	15	137	2,055	
LE	Math 1-Q4	3	15	137	2,055	
LE	Math 1-Q4	4	13	137	1,781	
LE	Math 1-Q4	5	13	137	1,781	
LE	Math 1-Q4	6	14	137	1,918	
LE	Math 1-Q4	7	14	137	1,918	



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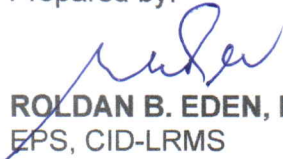


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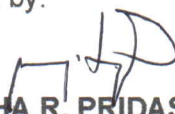
LE	Math 1-Q4	8	16	137	2,192	
					15,618	
WS	Math 1-Q4	1	7	3,511	24,577	
WS	Math 1-Q4	2	6	3,511	21,066	
WS	Math 1-Q4	3	8	3,511	28,088	
WS	Math 1-Q4	4	12	3,511	42,132	
WS	Math 1-Q4	5	5	3,511	17,555	
WS	Math 1-Q4	6	8	3,511	28,088	
WS	Math 1-Q4	7	6	3,511	21,066	
WS	Math 1-Q4	8	7	3,511	24,577	
					207,149	
			Total Pages		222,767	
			Cost per page		* 0.50	
			Total Amount		111,383.50	

Grade 1 Mathematics Quarter 4	Lesson Exemplars (Wk1-8)	Worksheets (Wk1-8)
Buffer to CID Office	1	1
Buffer to EPS	1	1
Buffer to Library	3	3

Prepared by:


ROLDAN B. EDEN, EdD
 EPS, CID-LRMS
 End-User

Noted by:


EDITHA R. PRIDAS, PhD
 Chief, CID
 Project Owner



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