



Republic of the Philippines
Department of Education
Region I
Schools Division Office
San Carlos City, Pangasinan

REQUEST FOR QUOTATION

Reference No: 20250204-005; RFQ#005

Date: February 4, 2025
Fund Code: GAS MOOE 2024
MOP: Small Value Procurement
Contact No.: 9171925458
Contact Person: MARIA CRISTINA N. MAMORNO

Company/Business Name and Address

The Schools Division Office of San Carlos City, through the Bids and Awards Committee, now invites all qualified suppliers/bidders to quote the price **inclusive of VAT** on the items listed below. Submit your Quotation not later than **February 12, 2025, 5:00 PM** together with the following requirements, to wit:

1. Mayor's/Business Permit,
2. PhilGEPS Registration Number Certificate,
3. Certificate of Registration (BIR Form 2303),
4. Notarized Sworn Statement (revised) for ABC more than Php50,000.00.

Note:

1. The prospective bidder/supplier should have a **BIR registered Delivery Receipt/Service Invoice**.
2. The face of the envelope must contain the name of the Supplier/Bidder and the Name of the Project – similar to the manner of submission of bids in a Public Bidding.
3. The quotation and the documentary requirements stated above must be duly received by the RECORDS OFFICE **through manual submission (onsite) or through their e-mail address at records.sccp@deped.gov.ph** at Schools Division Office of San Carlos City, Pangasinan, to be forwarded by personnel of Records Unit to the BAC Secretariat.
4. The submitted quotation shall be opened and read in the presence of the BAC Members and the undersigned or any representative in lieu of him/her.
5. The Winning Bidder should inform the Schools Division Superintendent of the delivery of goods in writing, three (3) days before the projected delivery through the Records Office through manual submission or through their official e-mail address as indicated above.

MARIA CRISTINA N. MAMORNO
BUYER/END-USER

GENERAL NAME OF THE ITEMS: ICT EQUIPMENT

Unit	Article	Quantity	Estimated Approved Unit Cost	Estimated Approved Total Cost	Quotation of Supplier		EVALUATION (Leave this space blank. For BAC/Evaluators only)
					Price per unit	Total Quotation	
Unit	All-in-one Printer Technical Specifications: Printer Type: Print, Scan, Copy, Fax with ADF Printing Technology: Print Method: On-demand inkjet (Piezoelectric) Printer Language: ESC/P-R, ESC/P Raster Nozzle Configuration: 180 x 1 nozzles Black, 59 x 1 nozzles per Colour (Cyan, Magenta, Yellow) Maximum Resolution: 5760 x 1440 dpi Automatic 2-sided Printing: No Print Speed: Photo Default - 10 x 15 cm / 4 x 6 " *1: Approx. 69 sec per photo (Border) / 90 sec per photo (Borderless)*2 Draft, A4 (Black / Colour): Up to 33 ppm / 15 ppm*2 ISO 24734, A4 Simplex (Black / Colour): Up to 10 ipm / 5.0 ipm*2 First Page Out Time from Ready Mode (Black / Colour): Approx. 10 sec / 16 sec*2	8	14,650.00	117,200.00			
Unit	Laptop for COA Office Technical Specifications: Processor: Intel Core i5-13429H, 2.0GHz, 4.6 GHz Memory: 8GB DDR4 SDRAM, NVIDIA GeForce RTX 2050 Storage: 512GB NV Me SSD	2	41,000.00	82,000.00			
Total ABC: Php 199,200.00							

PURPOSE: SUPPLY AND DELIVERY OF SEMI-EXPENDABLE ICT EQUIPMENT FOR DIVISION OFFICE

Canvassed By

Signature of Dealer

Address: Roxas Blvd., San Carlos City, Pangasinan
Tel. No./Fax No.: (075) 632-3293
Email Address: sancarlos.city1@deped.gov

