



Republic of the Philippines  
**Department of Education**  
 Region I  
 Schools Division Office  
 San Carlos City, Pangasinan

**REQUEST FOR QUOTATION**

Reference No: 20241218-009; RFQ#114

Date: December 18, 2024  
 Fund Code: HRD GAA 2023  
 MOP: Shopping  
 Contact No.: 9981575251  
 Contact Person: Maria Evelyn V. Morillo

Company/Business Name and Address

The Schools Division Office of San Carlos City, through the Bids and Awards Committee, now invites all qualified suppliers/bidders to quote the price **inclusive of VAT** on the items listed below. Submit your Quotation not later than **December 26, 2024, 9:00 AM** together with the following requirements, to wit:

1. Mayor's/Business Permit,
2. PhilGEPS Registration Number Certificate,
3. Certificate of Registration (BIR Form 2303),
4. Notarized Sworn Statement (revised) for ABC more than Php50,000.00.

**Note:**

1. The prospective bidder/supplier should have a **BIR registered Delivery Receipt/Service Invoice**.
2. The face of the envelope must contain the name of the Supplier/Bidder and the Name of the Project – similar to the manner of submission of bids in a Public Bidding.
3. It must be duly received by the RECORDS OFFICE through manual submission or send it through their e-mail address at records.sccp@deped.gov.ph at Schools Division Office of San Carlos City, Pangasinan, to be forwarded by personnel of Records Unit to the BAC Secretariat.
4. The submitted quotation shall be opened and read in the presence of the BAC Members and the undersigned or any representative in lieu of him/her.
5. The Winning Bidder should inform the Schools Division Superintendent of the delivery of goods in writing, three (3) days before the projected delivery through the Records Office through manual submission or through their official e-mail address as indicated above.

**MARIA EVELYN V. MORILLO**  
 BUYER/END-USER

GENERAL NAME OF THE ITEMS: OFFICE SUPPLIES AND MATERIALS

Unit	Article	Quantity	Estimated Approved Unit Cost	Estimated Approved Total Cost	Quotation of Supplier		EVALUATION (Leave this space blank. For BAC/Evaluators only)
					Price per unit	Total Quotation	
pc	Ballpen, Retractable, 0.5mm, Color Black	120	P7.00	P840.00			
pax	Canvass bag(katsa cloth) with SDO SCC Logo (White, 12 x 14 inch)	84	P120.00	P10,080.00			
set	Genuine Printer ink 003 60ml (black, cyan, magenta, yellow)	5	P1,200.00	P6,000.00			
pc	Cartolina (assorted light colors)	31	P15.00	465.00			
pc	Multi-purpose heavy duty scissors medium size 6 inches	10	P30.00	P300.00			
pc	Manila Paper	20	P10.00	P200.00			
pc	Marker (Permanent, fine, black)	12	P50.00	P600.00			
ream	Bond paper (A4 size, substance 20, 70 gsm)	5	P220.00	P1,100.00			
pack	Specialty paper (A4 10's 180 GSM, white)	20	P40.00	800.00			
pc	Masking tape (24 mm, 10 m)	10	P50.00	500.00			
box	Paper clip, vinyl/plastic coated 50mm 50's per box	5	P60.00	300.00			
box	Staple wire #35	2	P50.00	100.00			
pc	Steno Spiral Notebook 60 leaves	84	50.00	4,200.00			
pc	ID lace with ID card holder horizontal, red color	84	20.00	1,680.00			
pc	HDMI cable wired (10 m) branded	2	750.00	1,500.00			
box	Crayons (16 colors)	20	30.00	600.00			
Unit	All in one printer specification: see attached	1	10,700.00	10,700.00			
pc	Presentation clicker (Doomhot Wireless Presenter Remote control, 2.4GHz, 100m range, redlight)	11	900.00	9,900.00			
				<b>Total ABC: Php 50,585.00</b>			

PURPOSE: SUPPLY AND DELIVERY OF SUPPLIES AND MATERIALS FOR THE DIVISION TRAINING OF UNTRAINED SCHOOL LEADERS AND TEACHERS ON MATATAG CURRICULUM FOR KINDERGARTEN, GRADE 1, GRADE 4 AND GRADE 7

Reviewed and Checked By:

BAC TWG

Canvassed By

Signature of Dealer

Address: Roxas Blvd., San Carlos City, Pangasinan  
 Tel. No./Fax No.: (075) 632-3293  
 Email Address: [sancarlos.city1@deped.gov.ph](mailto:sancarlos.city1@deped.gov.ph)



## ALL-IN-ONE PRINTER

### TECHNICAL SPECIFICATIONS

#### Printer Type:

---

**Printer Type:**Print, Scan, Copy

#### Printing Technology:

---

**Print Method:**On-demand inkjet (Piezoelectric)**Printer Language:**ESC/P-R, ESC/P Raster**Nozzle Configuration:**180 x 1 nozzles Black, 59 x 1 nozzles per Colour (Cyan, Magenta, Yellow)**Maximum Resolution:**5760 x 1440 dpi**Automatic 2-sided Printing:**No

#### Print Speed:

---

**Photo Default - 10 x 15 cm / 4 x 6 " \*\*1:**Approx. 69 sec per photo (Border) / 90 sec per photo (Borderless)<sup>\*2</sup>**Draft, A4 (Black / Colour):**Up to 33.0 ppm / 15.0 ppm<sup>\*2</sup>**ISO 24734, A4 Simplex (Black / Colour):**Up to 10.0 ipm / 5.0 ipm<sup>\*2</sup>**First Page Out Time from Ready Mode (Black / Colour):**Approx. 10 sec / 16 sec<sup>\*2</sup>

#### Copying:

---

**Maximum Copies from Standalone:**20 copies**Maximum Copy Resolution:**600 x 600 dpi**Maximum Copy Size:**A4, Letter**ISO 29183, A4 Simplex (Black / Colour):**Up to 7.0 ipm / 1.7 ipm

#### Scanning:

---

**Scanner Type:**Flatbed colour image scanner**Sensor Type:**CIS**Optical Resolution:**600 x 1200 dpi**Maximum Scan Area:**216 x 297 mm**Scanner Bit Depth (Colour):**48-bit input, 24-bit output**Scanner Bit Depth (Grayscale):**16-bit input, 8-bit output**Scanner Bit Depth (Black & White):**16-bit input, 1-bit output

#### Scan Speed:

---

**Flatbed (Black / Colour):**200dpi: Up to 11 sec / Up to 32 sec

#### Paper Handling:

---

*Maria Brown V. Moreno*

**Number of Paper Trays:**1**Standard Paper Input Capacity:**Up to 100 sheets of Plain Paper (80 g/m<sup>2</sup>)

Up to 20 sheets of Premium Glossy Photo Paper**Output Capacity:**Up to 30 sheets of Plain Paper (80 g/m<sup>2</sup>)

Up to 20 sheets of Premium Glossy Photo Paper**Maximum Paper Size:**215.9 x 1200 mm**Paper Sizes:**Legal (8.5 x 14"), Indian-Legal (215 x 345 mm), 8.5 x 13", Letter, A4, 16K (195 x 270 mm), B5, A5, B6, A6, Hagaki (100 x 148 mm), 5 x 7", 5 x 8", 4 x 6", Envelopes: #10, DL, C6**Print Margin:**0 mm top, left, right, bottom via custom settings in printer driver\*<sup>3</sup>

#### **Supported OS and Applications:**

---

**Operating System Compatibility:**Windows XP / XP Professional / Vista / 7 / 8 / 8.1 / 10

Windows Server 2003 / 2008 / 2012 / 2016 / 2019

Mac OS X 10.6.8 or later

#### **Noise Level:**

---

#### **PC Printing/ Premium Glossy Photo Paper**

**Best Photo:**Sound Power (Black / Colour) 5.1 / 5.2 B(A),

Sound Pressure (Black / Colour) 38 / 39 dB(A)**PC Printing / Plain Paper Default\*<sup>4</sup>:**Sound Power (Black / Colour) 6.4 / 6.2 B(A),

Sound Pressure (Black / Colour) 50 / 48 dB(A)

#### **Dimensions and Weight:**

---

**Dimensions (W x D x H):**375 x 347 x 179mm**Weight:**3.9 kg

#### **Consumables:**

---

**Black Ink Bottle:**Page Yield\*<sup>5</sup>: 4,500 Pages

Order Code: 003 (C13T00V100 / C13T00V199 (Indonesia))**Cyan Ink Bottle:**Page Yield\*<sup>5</sup>: 7,500 Pages (Composite Yield)

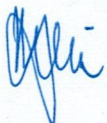
Order Code: 003 (C13T00V200 / C13T00V299 (Indonesia))**Magenta Ink Bottle:**Page Yield\*<sup>5</sup>: 7,500 Pages (Composite Yield)

Order Code: 003 (C13T00V300 / C13T00V399 (Indonesia))**Yellow Ink Bottle:**Page Yield\*<sup>5</sup>: 7,500 Pages (Composite Yield)

Order Code: 003 (C13T00V400 / C13T00V499 (Indonesia))

#### **Electrical Specifications:**

---



**Rated Voltage:**AC 220-240 V**Rated Frequency:**50-60 Hz**Operating:**14.0 W**Sleep:**0.4 W**Power Off:**0.2 W**Standby:**4.0 W

**Interface:**

---

**USB:**USB 2.0

*Alfin*