



Republic of the Philippines
Department of Education
 Region I
 Schools Division Office
 San Carlos City, Pangasinan

REQUEST FOR QUOTATION

Reference No: 20240711-003; RFQ#049

Company/Business Name and Address

The Schools Division Office of San Carlos City, through the Bids and Awards Committee, now invites all qualified suppliers/bidders to quote the price inclusive of VAT on the items listed below. Submit your Quotation and the following requirements in a sealed envelope (signed by you or your representative across the seal) not later than **July 18, 2024, 5:00 PM** to wit: 1. Mayor's/Business Permit 2. PhilGEPS Registration Number Certificate, 3. Certificate of Registration (BIR Form 2303) and 4. Notarized Sworn Statement (revised) for ABC more than Php50,000.00

Note: The prospective bidder/supplier should have a BIR registered Delivery Receipt. The face of the envelope must contain the name of the Supplier/Bidder and the Name of the Project – similar to the manner of submission of bids in a Public Bidding. It must be duly received by the RECORDS OFFICE through manual submission or send it through their e-mail address at records.sccp@deped.gov.ph at Schools Division Office of San Carlos City, Pangasinan, to be forwarded by personnel of Records Unit to the BAC Secretariat. The submitted quotation shall be opened and read in the presence of the BAC Members and the undersigned or any representative in lieu of him/her.

The Winning Bidder should inform the Schools Division Superintendent of the delivery of goods in writing, three (3) days before the projected delivery through the Records Office through manual submission or through their official e-mail address as indicated above.

SHEILA MARIE A. PRIMICIAS, EdD, CESO VI
 Assistant Schools Division Superintendent

Officer-In-Charge, Office of Schools Division Superintendent

Unit	Article	Quantity	Estimated Approved Unit Cost	Estimated Approved Total Cost	Quotation of Supplier	
					Price per unit	Total Quotation
pax	DINNER	278	₱ 400.00	₱ 111,200.00		
	Egg Drop Soup, 100g					
	Chicken Cordon Bleu, 100g					
	Pork Steak, 120g					
	Oriental Style Mixed Vegetables, 200g					
	Rice, 1c or 250g					
	Buko Pandan Salad, 80g					
	Iced Tea, chilled, 300ml					
	Service Water					
	Type of table set-up: Plated service style					
	Additional Provisions:					
	Venue (Function Hall)					
	LED Backdrop					
	Sound System					
	Microphones					
	x x x x x					
				Total ABC: Php 111,200.00		

PURPOSE: MEALS AND VENUE FOR THE CONDUCT OF LOCAL STAKEHOLDERS CONVERGENCE CUM AWARDING & RECOGNITION CEREMONIES. (SOURCE OF FUND: ROI-23-1717)

Canvassed By

Signature of Dealer



Address: Roxas Blvd., San Carlos City, Pangasinan

l. No./Fax No.: (075) 632-3293

mail Address: sancarlos.city1@deped.gov.ph

