



Republic of the Philippines  
**Department of Education**  
Region I  
Schools Division Office  
San Carlos City, Pangasinan

## NOTICE TO PROCEED

Reference No: 20240524-001

Name of Contractor : **BIENVENIDO C. UNTALAN JR.**  
COPYMATT OFFICE AND SCHOOL SUPPLIES TRADING  
Address : San Pedro- Taloy, San Carlos City Pangasinan


**Sir:**

With the attached **CONTRACT** having been signed and agreed upon notice is hereby given, that work may proceed on the project: **SUPPLY AND DELIVERY OF SUPPLIES AND MATERIALS FOR THE CONDUCT OF TRAINING ON THE MATATAG CURRICULUM FOR TEACHERS AND SCHOOL LEADERS** effective on the 25<sup>th</sup> day of MAY, 2024.

*Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.*

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Division of San Carlos City (Pangasinan).

Very truly yours,

  
**SHEILA MARIE A. PRIMICIAS, EdD, CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

I acknowledge receipt of this Notice to Proceed on MAY 24, 2024  
Name of the Supplier/Representative of the Supplier VIRGIE P. TERRE  
Authorized Signature of Supplier/Representative of Supplier [Signature]



Address: Roxas Blvd., San Carlos City, Pangasinan  
Tel. No./Fax No.: (075) 632-3293  
Email Address: sancarlos.city1@deped.gov.ph

